



LEAVE OF ABSENCE FORM

_____ Master of Arts in Clinical Mental Health Counseling (SPCCMHC)

_____ Master of Arts in Marriage, Couple, and Family Counseling (SPCMCFC)

_____ Master of Arts in School Counseling (SPCMASC)

If you are a student in good standing and cannot continue your study due to unusual personal, professional, or academic difficulties, you have the option of a leave of absence (LOA). During a leave of absence, students are not registered for courses, independent study, or practicum/internships. Students on leave must complete an Academic Petition form; here is the link: [ACADEMIC PETITION FORM](#).

Name: _____ Student ID: (required) _____

Semester Withdrawing: Fall ____ Spring ____ Summer ____ Anticipated Return _____

Student's Signature _____ Date _____

If you have withdrawn from Regent University and wish to re-enter less than a year after withdrawing, you must complete the reactivation process. Here is the link for the [REACTIVATION FORM](#). Send the form to advising@regent.edu 2-3 weeks before your anticipated return. Follow up with the Silver Omega Advising Team at 757-352-4385 for assistance with registration.

If you have withdrawn from Regent University and wish to reenter within one year of withdrawing, you must complete the reapplication process. Here is the link for the [READMISSION APPLICATION FORM](#). Send the form to advising@regent.edu 2-3 weeks before your anticipated return. Follow up with the Silver Omega Advising Team at 757-352-4385 for assistance with registration.

In addition, former students who have not been enrolled for one calendar year or more and who desire to enroll in the same degree program to which they were originally admitted should apply for readmission through the admissions office. For students who sit out for one year or more, their catalog year will change to the year of readmission. This may result in the need to take additional courses.

Please complete and return this form to SPC Academic Services Manager Linda Harrell (lindha5@regent.edu)